

Meeting: **Audit and Governance Committee**
Date: **28 July 2022**
Time: **7.00 pm**
Place: **Council Chamber**

To: **All members of the Audit and Governance Committee**

The committee will consider the matters, listed below, at the date, time and place shown above. The meeting will be open to the press and public.

Members of the committee, who wish to have information on any matter arising on the agenda, which is not fully covered in these papers, are requested to give notice, prior to the meeting, to the Chairman or appropriate officer.

This meeting will be webcast live to the council's website at <https://folkestone-hythe.public-i.tv/core/portal/webcasts>.

Please note there will be 37 seats available for members of the public, which will be reserved for those speaking or participating at the meeting. The remaining available seats will be given on a first come, first served basis.

Although social distancing measures have now ended, all attendees at meetings are kindly asked to wear face coverings, unless they are addressing the meeting.

1. **Apologies for Absence**
2. **Declarations of Interest (Pages 5 - 6)**

Members of the committee should declare any interests which fall under the following categories:

Queries about the agenda? Need a different format?

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Email: committee@folkestone-hythe.gov.uk or download from our website
www.folkestone-hythe.gov.uk

- a) disclosable pecuniary interests (DPI);
- b) other significant interests (OSI);
- c) voluntary announcements of other interests.

3. **Minutes (Pages 7 - 10)**

To consider and approve, as a correct record, the minutes of the meeting held on 8 June 2022.

4. **Corporate Health and Safety Annual Report (Pages 11 - 26)**

This report details the performance of Corporate Health and Safety over the last calendar year and looks into future work.

5. **Quarterly Code of Conduct Complaint complaints update (Pages 27 - 30)**

This report provides an update to the Committee on Member Code of Conduct complaints received during the final quarter of 2021/22 (1 January to 31 March 2022).

6. **Review of Corporate Risk Register (Pages 31 - 40)**

This report provides an update to the Corporate Risk Register.

7. **Grant Thornton Update Report (Pages 41 - 64)**

Grant Thornton's report provides an update on recent audit work undertaken, progress against key deliverables and a brief technical update.

8. **Quarterly Internal Audit Update Report from the Head of East Kent Audit Partnership (Pages 65 - 84)**

This report includes the summary of the work of the East Kent Audit Partnership (EKAP) since the last Audit and Governance Committee meeting together with details of the performance of the EKAP to the 31st May 2022.

9. **Internal Audit Annual Report 2021-22 (Pages 85 - 100)**

This report provides a summary of the work undertaken by the East Kent Audit Partnership to support the annual opinion. The report includes the Head of Audit Partnership's opinion on the overall adequacy and effectiveness of the system of internal control in operation and informs the

Annual Governance Statement for 2021-22, together with details of the performance of the EKAP against its targets for the year ending 31st March 2022.

10. **Annual Governance Statement 2021/22 (Pages 101 - 132)**

Under the Accounts and Audit (England) Regulations 2015, local authorities are required to produce an Annual Governance Statement. This report describes the process followed and seeks approval for the Annual Governance Statement for the year 2021/22.

11. **Exclusion of the Public**

To exclude the public for the following item of business on the grounds that it is likely to disclose exempt information, as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 –

‘Information relating to the financial or business affairs of any particular person (including the authority holding that information). “Financial or business affairs” includes contemplated as well as current activities.’

12. **Confidential Excerpt to Quarterly Internal Audit Update Report from the Head of East Kent Audit Partnership (Pages 133 - 138)**

This report includes the confidential summary of the work of the East Kent Audit Partnership (EKAP) since the last Audit and Governance Committee meeting to 30th June 2022.